



Redmond Municipal Airport-Roberts Field

2522 SE Jesse Butler Circle, Suite 17

Redmond, OR 97756-8643

Phone 541-504-3499

Fax 541-548-0591

**REDMOND MUNICIPAL AIRPORT ADVISORY COMMITTEE
MINUTES**

September 20, 2018

Redmond Municipal Airport – Roberts Field

2522 SE Jesse Butler Circle, Suite 17, Event Conference Room, Redmond, Oregon

Committee Members Present: Chair Eric Sande, Rob Berg, Ross Centers, Kelly Coffelt, Justin Livingston (*absent: Vice-Chair Sean Neary, Phil Henderson, Tim Moor; 1 vacancy*)

Youth Ex Officio Absent: Eric Robert Beal

City Staff: Zachary Bass, *Airport Director*; Erinn Shaw, *Office Assistant III*; Fred LeLacheur, *Airport Engineer*; Keith Witcosky, *City Manager*; Cameron Prow, *TYPE-Write II*

City Council Liaison: Jay Patrick, George Endicott

Visitors: Matthew Braun, *Aviano Redmond LLC*; Thomas Headley III, *Century West Engineering*; William Huff

Media: None

(Agenda items appear in discussion order. The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

I. CALL TO ORDER – ROLL CALL

Chair Sande called the regular meeting of the Redmond Municipal Airport Advisory Committee to order at 5:36 p.m., Thursday, September 20, 2018.

Ms. Prow called the roll and confirmed the absence of a quorum of members (3 of 8). Chair Sande asked staff to contact absent members about why they are not regularly attending meetings.

Mr. Livingston arrived at 5:38 p.m., increasing the number of committee members present (4 of 8) which still did not constitute a quorum.

II. ANNOUNCEMENTS

A. Airport Committee Opening and Interviews

Chair Sande tabled discussion of this item due to lack of a quorum.

III. COMMENTS FROM CITIZENS

Bill Huff, a Redmond resident, indicated interest in joining the Airport Committee.

V. AIRPORT STAFF BRIEFINGS, REPORTS & PRESENTATIONS

A. Airport Report

Mr. Bass provided Airport Performance Metrics Reports for June and July 2018 and made a PowerPoint presentation, summarizing activities since the July 2018 meeting.

Highlights: Year-over-year enplanements showed an 18% increase. July and August 2018 were the busiest months the Airport has ever had – over 90,000 customers each month. Employment has increased 18% since last year to support the higher volume of business. Financial performance during fiscal year 2017-2018 outperformed budget expectations with

VIII. COMMITTEE MEMBER COMMENTS

Mr. Livingston shared a complaint from a Redmond citizen about the \$20 minimum fee she was charged by a taxi driver. Mr. Bass said ground transportation companies that violate the Airport's conduct code can be banned from Airport property. He urged Mr. Livingston to encourage the citizen who experienced this unethical behavior to report it to Ms. Shaw.

Mr. Coffelt, Prineville Airport Manager, said his airport wasn't overly busy this summer but did provide some support for firefighters. *Upcoming construction projects:* new fuel system (fall 2018), new parking apron (spring 2019) and new U.S. Forest Service rappel base (spring 2019). Test wells done by a hydrologist have determined an aquifer runs under the airport. He is negotiating with the City of Prineville and Crook County on what needs to be done, how this might affect the airport, and if this aquifer could be a potential revenue source. Facebook's data centers use a huge amount of water.

Mr. Bass reported the Warm Springs UAS (Unmanned Aerial System) officer said she was moving some UAS equipment to the Prineville Airport. Mr. Coffelt said three UAS companies expressed interest in doing hover tests that would not involve the runway. There's been a lot of drone use close to his airport but no incidents with regular aircraft so far.

Mr. Berg, Madras Airport Manager, said the FAA approved a \$2.5 million grant for taxiway rehabilitation and an additional crossover taxiway to the main runway (#1634). Madras is working to identify funds that can be used for the 10% match. Daimler is still the biggest airport tenant.

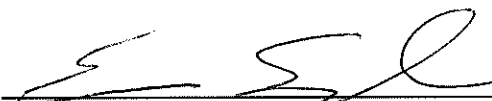
Next Airport Advisory Committee meeting: Thursday, November 9, 2018, 5:30 p.m.

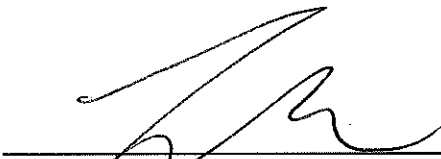
IX. ADJOURN

With no further business, Chair Sande adjourned the meeting at 6:35 p.m.

APPROVED by the Redmond Municipal Airport Advisory Committee and SIGNED by the Chair this 8th day of November, 2018.

ATTEST:


Eric Sande
Chair


Zachary Bass
Airport Director