



Redmond Municipal Airport-Roberts Field
2522 SE JESSE BUTLER CIRCLE, #17
REDMOND, OR 97756
541.504.3499
FAX: 541.548.0591
RDM@flyrdm.com
www.flyrdm.com

AIRPORT COMMITTEE

Thursday, April 11, 2019
5:30 PM

COMMITTEE MEMBERS

Eric Sande
Chairman

Sean Neary
Vice Chair

Daniel Bahlman
Member

Rob Berg
Member

Kelly Coffelt
Member

Phil Henderson
Member

William Huff
Member

Justin Livingston
Member

Tim Moor
Member

Adriauna Pendergrass
Youth Ex Officio

Jay Patrick
Council Liaison

George Endicott
Alternate Council Liaison

MEETING AGENDA

- I. CALL TO ORDER/ROLL CALL**
- II. ANNOUNCEMENTS**
- III. COMMENTS FROM CITIZENS**
- IV. SWEARING IN OF NEW COMMITTEE MEMBERS**
 - a) Youth Ex Officio: Adriauna Pendergrass (Redmond)
 - b) Committee Member: William Huff (Redmond)
- V. APPROVAL OF MINUTES**
 - a) Committee Meeting Minutes February 2019-pending preparation
- VI. AIRPORT STAFF BRIEFINGS, REPORTS & PRESENTATIONS**
 - a) Airport Report
 - b) Construction Updates
 - c) Wildlife Mitigation Program
- VII. OLD BUSINESS**
 - a) SRE Update
 - b) Transient Parking Update
 - c) New Lease Policy Approval
- VIII. NEW BUSINESS**
 - a) New Air Service
 - b) Northside GA Development
- IX. COMMITTEE MEMBER COMMENTS**
- X. ADJOURN**

Anyone needing accommodation to participate in the meeting must notify the City of Redmond ADA Coordinator at least 48 hours in advance of the meeting at 541-504-3036, ada@ci.redmond.or.us or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities.



Roberts Field - Redmond Municipal Airport Airport Performance Metrics Report

FEBRUARY

<i>Passengers</i>	<i>2014/15</i>	<i>2015/16</i>	<i>2016/17</i>	<i>2017/18</i>	<i>2018/19</i>	<i>Variance (+/-)</i>	<i>% Var</i>	<i>YTD % Var</i>
July	26,448	28,710	33,032	38,883	46,153	7,270	18.70%	18.70%
August	27,374	29,276	33,993	39,352	45,508	6,156	15.64%	17.16%
September	23,466	24,896	29,287	33,346	38,312	4,966	14.89%	16.48%
October	21,796	24,496	29,400	33,285	38,959	5,674	17.05%	16.61%
November	20,405	23,974	27,637	32,741	36,357	3,616	11.04%	15.59%
December	19,988	25,286	27,630	32,847	37,283	4,436	13.51%	15.26%
January	21,225	24,863	25,768	31,362	35,397	4,035	12.87%	14.95%
February	19,357	22,912	25,345	29,753	30,841	1,088	3.66%	13.71%
March	22,469	25,313	29,671	33,456				
April	20,986	23,656	26,536	33,352				
May	21,901	7,379	29,137	35,338				
June	26,148	30,397	32,966	39,865				
Enplanements	271,563	291,158	350,402	413,580	308,810			
Deplanements	258,048	288,478	348,023	411,552	306,326			
Total Passengers	529,611	579,636	698,425	825,132	615,136			

KEY METRICS						
<i>Revenue Per Enplanement</i>	FY 17/18	FY 17/18	Benchmark	Goal	Feb. 2019	
	\$ 15.16	\$ 15.49	\$ 16.22	> \$15.00	\$ 19.78	
<i>Airline Cost Per Enplanement (CPE)</i>	FY 17/18	FY 17/18	Benchmark	Goal		
	\$ 6.13	\$ 6.13	\$ 7.33	< \$7.00	\$ 6.51	
<i>Operating Efficiency</i>	FY 17/18	FY 17/18	Benchmark	Goal		
	\$ 17.29	\$ 16.43	\$ 17.79	< \$18.00	\$ 17.67	

February						
REVENUES (by Fiscal Year)	2015/16	2016/17	2017/18	2018/19	% Chg	
Passenger Facility Charge	\$ 94,872	\$ 112,947	\$ 128,982	\$ 141,898	10.0%	
Customer Facility Charge (Car Rental)	\$ -	\$ 33,468	\$ 36,600	\$ 37,947	3.7%	
Landing Fees	\$ 74,765	\$ 80,592	\$ 98,581	\$ 115,922	17.6%	
Fuel Flowage Fees	\$ 12,262	\$ 13,553	\$ 16,521	\$ 20,558	24.4%	
Fuel (Gallons) Jet A	171,247	189,789	230,698	287,494	24.6%	
Fuel (Gallons) Avgas 100LL	3,931	3,822	5,318	6,196	16.5%	
Fuel Tank Fees	\$ 238	\$ 1,548	\$ -	\$ -	0.0%	
Space Usage Fees	\$ 44,269	\$ 44,227	\$ 53,302	\$ 54,359	2.0%	
Supplemental Security Fee	\$ 16,396	\$ 18,044	\$ 24,701	\$ 30,447	23.3%	
Parking	\$ 199,500	\$ 225,972	\$ 246,544	\$ 348,236	41.2%	
Rental Cars	\$ 67,687	\$ 75,764	\$ 77,792	\$ 94,850	21.9%	
Rental Cars Lot Fees	\$ 5,700	\$ 6,200	\$ 6,200	\$ 6,700	8.1%	
Concession Commissions	\$ 9,287	\$ 13,154	\$ 13,960	\$ 18,399	31.8%	
General Aviation	\$ 30,610	\$ 30,662	\$ 31,311	\$ 31,453	0.5%	
Forest Service Leases	\$ 52,365	\$ 52,254	\$ 79,194	\$ 89,337	12.8%	
Total Revenues for month:	\$ 607,951	\$ 708,385	\$ 813,689	\$ 990,107	21.7%	
Total Operating Cost for month:	\$ 375,398	\$ 413,466	\$ 468,437	\$ 544,922	16.3%	
Cargo (Lbs)	151,376	157,398	246,964	181,550	-26.5%	



Roberts Field - Redmond Municipal Airport Airport Performance Metrics Report

JANUARY

<i>Passengers</i>	<i>2014/15</i>	<i>2015/16</i>	<i>2016/17</i>	<i>2017/18</i>	<i>2018/19</i>	<i>Variance (+/-)</i>	<i>% Var</i>	<i>YTD % Var</i>
July	26,448	28,710	33,032	38,883	46,153	7,270	18.70%	18.70%
August	27,374	29,276	33,993	39,352	45,508	6,156	15.64%	17.16%
September	23,466	24,896	29,287	33,346	38,312	4,966	14.89%	16.48%
October	21,796	24,496	29,400	33,285	38,959	5,674	17.05%	16.61%
November	20,405	23,974	27,637	32,741	36,357	3,616	11.04%	15.59%
December	19,988	25,286	27,630	32,847	37,283	4,436	13.51%	15.26%
January	21,225	24,863	25,768	31,362	35,397	4,035	12.87%	14.95%
February	19,357	22,912	25,345	29,753				
March	22,469	25,313	29,671	33,456				
April	20,986	23,656	26,536	33,352				
May	21,901	7,379	29,137	35,338				
June	26,148	30,397	32,966	39,865				
Enplanements	271,563	291,158	350,402	413,580	277,969			
Deplanements	258,048	288,478	348,023	411,552	275,030			
Total Passengers	529,611	579,636	698,425	825,132	552,999			

KEY METRICS						
Revenue Per Enplanement	FY 17/18	FY 17/18	Benchmark	Goal	Jan. 2019	
	\$ 15.16	\$ 15.49	\$ 16.22	> \$15.00	\$ 18.82	
Airline Cost Per Enplanement (CPE)	FY 17/18	FY 17/18	Benchmark	Goal		
	\$ 6.13	\$ 6.13	\$ 7.33	< \$7.00	\$ 6.51	
Operating Efficiency	FY 17/18	FY 17/18	Benchmark	Goal		
	\$ 17.29	\$ 16.43	\$ 17.79	< \$18.00	14.43017459	

January						
REVENUES (by Fiscal Year)	2015/16	2016/17	2017/18	2018/19	% Chg	
Passenger Facility Charge	\$ 110,028	\$ 139,311	\$ 148,910	\$ 167,911	12.8%	
Customer Facility Charge (Car Rental)	\$ -	\$ 32,268	\$ 36,048	\$ 37,221	3.3%	
Landing Fees	\$ 79,310	\$ 81,743	\$ 106,201	\$ 139,042	30.9%	
Fuel Flowage Fees	\$ 14,074	\$ 13,005	\$ 17,098	\$ 23,165	35.5%	
Fuel (Gallons) Jet A	198,561	184,523	240,155	315,806	31.5%	
Fuel (Gallons) Avgas 100LL	2,497	1,267	4,099	15,126	269.0%	
Fuel Tank Fees	\$ 213	\$ 1,522	\$ -	\$ -	0.0%	
Space Usage Fees	\$ 45,531	\$ 43,513	\$ 54,090	\$ 58,074	7.4%	
Supplemental Security Fee	\$ 17,002	\$ 17,630	\$ 25,174	\$ 33,164	31.7%	
Parking	\$ 189,498	\$ 209,486	\$ 279,968	\$ 379,589	35.6%	
Rental Cars	\$ 68,873	\$ 55,417	\$ 60,899	\$ 92,839	52.4%	
Rental Cars Lot Fees	\$ 5,460	\$ 6,200	\$ 6,578	\$ 6,700	1.9%	
Concession Commissions	\$ 10,366	\$ 13,522	\$ 14,581	\$ 19,202	31.7%	
General Aviation	\$ 31,098	\$ 30,737	\$ 31,646	\$ 32,125	1.5%	
Forest Service Leases	\$ 51,847	\$ 52,030	\$ 70,470	\$ 89,199	26.6%	
Total Revenues for month:	\$ 623,299	\$ 696,382	\$ 851,663	\$ 1,078,231	26.6%	
Total Operating Cost for month:	\$ 374,305	\$ 395,232	\$ 421,147	\$ 510,785	21.3%	
Cargo (Lbs)	147,660	151,168	260,398	228,609	-12.2%	