



**Redmond Municipal Airport-Roberts Field**

2522 SE Jesse Butler Circle, Suite 17

Redmond, OR 97756

Phone 541-504-3499

Fax 541-548-0591

[RDM@flyrdm.com](mailto:RDM@flyrdm.com)

[www.flyrdm.com](http://www.flyrdm.com)

**REDMOND MUNICIPAL AIRPORT ADVISORY COMMITTEE**

**MINUTES**

**August 12, 2021**

**Virtual Meeting**

**Committee Members Present:** Chair Sean Neary, Emma Bryson, Tony DeBone, William Huff, Melanie Kebler, Eric Sande (*absent: Vice-Chair Kelly Coffelt, Rob Berg, Tim Moor*)

**Youth Ex Officio:** Evan Eby *absent*

**City Staff:** Zachary Bass, *Airport Director*; Erinn Shaw, *Office Assistant III*; Fred LeLacheur, *Airport Engineer*.

**City Council Liaison:** Mayor George Endicott

**Visitors:** Jessica Sherwood (USFS/BLM Aviation) Don Hepker (Alaska/Horizon Air) Kevin Stockton (RS and H Construction)

**Media:** None

**I. CALL TO ORDER – ROLL CALL**

Chair Neary called the regular meeting of the Redmond Municipal Airport Advisory Committee to order at 5:33 p.m., Thursday, August 12, 2021.

Ms. Shaw called the roll and confirmed a quorum was present (5 of 9 members). Mr. Sande. arrived at 5:37 p.m. before approval of the minutes, increasing the number of members present (6 of 9 members) and achieving a quorum.

**II. ANNOUNCEMENTS**

None.

**III. COMMENTS FROM CITIZENS**

None.

**IV. APPROVAL OF MINUTES**

**Motion 1** Mr. Neary moved to approve the March 18, 2021, May 20, 2021, and June 10, 2021; minutes as presented. Mr. DeBone seconded the motion which passed unanimously.

**V. AIRPORT STAFF BRIEFINGS, REPORTS & PRESENTATIONS**

**A. Terminal Area Expansion Update**

Mr. Stockton (RS and H) shared a PowerPoint presentation of the new Terminal Area Concept/Construction Plan, focusing on three preliminary design options:

1. Flight
2. Airstream
3. Lodge

Mr. Bass stated:

- The expansion project as a whole is probably going to be one of the most expensive projects in Central Oregon but there are no firm numbers for the project yet
- The Airport has about 20 million in savings currently.
- The Airport receives about \$3 million a year in entitlement money from the FAA--therefore if it's a three-four year project they might be looking at \$12 million in savings and that there is also the possibility of bonding based on airport revenue.

Mr. Bass discussed the Federal infrastructure bill (\$25 billion for National airports)

- The primary funding focus right now is based on the passage of the infrastructure bill.
- 5 billion of the 25 billion is dedicated just to terminals over a five-year period.
- 1 billion dedicated to just small hubs for terminals., (there are only about 40-50 small hubs across the country.)
- The Airport hopes that a good portion of this expansion project can be funded through the infrastructure bill
- Airport staff has a Monday meeting with Senator Wyden and Senator Merkley's people and through the political process will also be talking to the FAA.
- Mr. Bass stated that it's going to be an expensive project and the length of the project is still yet to be determined design and environmental -hoping to start construction in 2023 depending on funding—This project will be a primary airport focus for the next 5+ years

B. Airport Report

Mr. Bass presented the Airport Report

C. Construction Updates

Mr. LeLacheur provided information about ongoing and new projects.

## VI. OLD BUSINESS

A. Taxiway Foxtrot Update

Mr. Bass presented the Taxiway Update

## VII. NEW BUSINESS

A. COVID-19 Update

Mr. Bass discussed the Federal Mask Mandate (currently in place at all transportation hubs until Sept 13, 2021) and stated that there have been no changes in operations thus far.

## VIII. COMMITTEE MEMBER COMMENTS

- Ms. Kebler stated that she prefers the “flight” option but is concerned about the use (or lack of use) of the outdoor spaces during inclement weather.
- Mayor Endicott stated that Ms. Keblers concerns are valid as his home’s Northwest facing deck is not usable in the winter (Mr. Bass stated that the Airports busiest months are in the summer (July/Aug/Sept).
- Ms. Bryson stated her preference for the “flight” option and voiced her concerns about the boarding space between aircrafts being too crowded. Ms. Bryson also asked if moving walkways would be included in the project.
- Mr. Sande stated that he likes the outdoor access (comparing it to the Palm Springs Airport).
- Mr. Sande also stated that he likes all the design options but prefers the “airstream” option because it is less grandiose and therefore not as controversial as the other options (referring to public perception of the previous Airport expansion project in 2008-9).

- Mr. Neary stated he likes the outdoor space design and said that some options would not seem as “grandiose” if they were built in phases. Mr. Neary also stated that he likes all three options but will not comment on one option specifically.
- Mr. Sande voiced concerns about roof design (i.e.: leaking and maintenance) Mr. LeLacheur replied that there have been no issues thus far, but that Mr. Sande’s concerns were valid.
- Mr. Taylor asked if 737’s, and mainline flights are currently able to operate at RDM. Mr. Bass replied that both Avelo and Allegiant airlines are currently operating 737s and that the airport has had intermittent 737 use from the other airlines as well. Mr. Bass stated that the airlines mostly utilize the (76 seat ) E175 aircrafts, but the with airport growth the expectation is that airlines will add more larger, main line flights in the future.
- Mr. Huff asked about the Airport’s recent meeting with Amazon. Mr. Bass replied that the airport has provided them with information but has not heard back.

**IX. ADJOURN**

Next Airport Advisory Committee meeting: October 14, 2021, 5:30 p.m. (2<sup>nd</sup> Thursday)

With no further business, Chair Neary adjourned the meeting at 6:36 p.m.

APPROVED by the Redmond Municipal Airport Advisory Committee and SIGNED by the Chair this 14th day of October 2021.

ATTEST:

*Sean M. Neary*  
 Sean M. Neary (Oct 21, 2021 10:54 PDT)

Sean Neary  
 Chair



10 / 22 / 2021

Zachary Bass  
 Airport Director

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## Document History



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**10 / 22 / 2021**

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**10 / 22 / 2021**

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