



Redmond Municipal Airport-Roberts Field

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REDMOND MUNICIPAL AIRPORT ADVISORY COMMITTEE

MINUTES

October 14, 2021

Virtual Meeting

Committee Members Present: Chair Sean Neary, Vice-Chair Kelly Coffelt, Emma Bryson, Tim Moor, Eric Sande (*absent:* Rob Berg, Tony DeBone, William Huff, Melanie Kebler)

Youth Ex Officio: Evan Eby *absent*

City Staff: Zachary Bass, *Airport Director*; Erinn Shaw, *Office Assistant III*; Fred LeLacheur, *Airport Engineer*

City Council Liaison: none present

Visitors: Don Hepker (Alaska/Horizon Airlines) Tom Headley (Century West Engineering) Max Moncrief, (American Airlines)

Media: None

(The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

I. CALL TO ORDER – ROLL CALL

Chair Neary called the regular meeting of the Redmond Municipal Airport Advisory Committee to order at 5:32 p.m., Thursday, October 14, 2021.

Mr. Neary called the roll and confirmed a quorum was present (5 of 9 members).

II. ANNOUNCEMENTS

None.

III. COMMENTS FROM CITIZENS

None.

IV. APPROVAL OF MINUTES

Motion 1 Mr. Sande moved to approve the August 2021; minutes as presented.
Mr. Coffelt seconded the motion which passed unanimously (5/0/0)

V. AIRPORT STAFF BRIEFINGS, REPORTS & PRESENTATIONS

A. Air Service Update

Mr. Bass discussed Enplanements for June and July (Highest ever at RDM!)
Mr. Bass discussed Alaska Airlines pulling PDX flights and SAN flights in Oct/Nov
Ms. Bryson provided more information about pilot shortages from her perspective
Mr. Bass discussed new Aha! Flights to Reno beginning November 5, 2021

VI. OLD BUSINESS

A. Terminal Area Expansion Update

Mr. Bass presented the Airport Terminal Expansion Update (*PowerPoint presentation*)
RDM has been reclassified from a Small Regional Airport to a Small Hub
RDM is recovering faster than other similar airports nationally

The Terminal Expansion project will be broken into five phases

Phase One is the second floor, West Side build out.

Phase Two is building out more ticketing for the airlines more airline office space, and an expansion of the outbound baggage, and baggage make up area

Phase Three is expanding baggage pickup and building second floor office spaces for the administration in the future

Phase Four is building out the rest of that second floor to the east, and continuing with providing 11 total jet bridges

Phase Five is internal (administrative offices will move above baggage claim to that new second story, car rentals will move to the current admin space, so we can add on to the TSA Security Checkpoint (maybe adding two or three lanes.)

There will be around 27,000 square feet of new construction on the first floor, and then almost 11,000 square feet of renovation of current space. The big push is going to be the third upper new second floor, with almost 75,000 square feet of new construction and almost 15,000 square feet of renovation, putting us at about 111,000, square feet of new construction and about 45,000, square feet of renovation (right now we're at 140,000, square feet) This will push us up to about 250,000, square feet of space at the airport.

Costs:

Phase One: 85 to 96 million

Phase Two: 22 to 25 million

Phase Three: 25 to 30 million

Phase Four: 32 to 35 million

Phase Five: nine to 10 million

Total Project: 170-200 million total

Funding:

20 million in Airport Fund

25 million from Airport Revenue Bond

16.5 million in Forecasted Revenue

20 million forecasted FAA Infrastructure Bill

40-50 million Terminal Specific Funding (FAA)

Connect Oregon possibility of funding

Total of 120-130 million in funding

Design of project (selected in November 2021) will be 9.5 to 10 million funded from Airport fund (reimbursed from FAA entitlement grant 3.3 million) Begin project in 2023

Mr. Coffelt discussed his thoughts and concerns about future revenues from the expansion project

Mr. Bass and Mr. LeLacheur discussed future for revenue (new Airline Operating Agreements runway expansion, and unprecedented availability of FAA funds)

Mr. Sande discussed his concerns about anti-growth pushback about the cost and price increases from local community and businesses based on what happened during the last expansion (Bend Businesses, Aviation sector) Previous project was 45 million

Mr. Bass has been presenting the project to local community groups for the past two months focusing on the current growth of the area and noise pollution education

Max Moncrief (American Airlines) voiced his concern about the expansion's impact on aircraft parking space and customer service at RDM

B. Construction Updates

Mr. LeLacheur provided information about ongoing and new projects:

Fixed Base Operator (FBO) Leading Edge Jet Center Expansion

Hayden Watson (Private Hangar)

Taxiway Foxtrot Project

Airfield Electrical Project (new technology)

Mr. Bass discussed a new higher brand Hotel Project and Neighbor Impact expansion

VII. NEW BUSINESS

Jayde Davis appointed as new Airport Security Manager

New Full-time Facilities Supervisor Position Posted

No COVID updates (masks still required until January 2022)

VIII. COMMITTEE MEMBER COMMENTS

None

IX. ADJOURN

Next Airport Advisory Committee meeting: December 9th, 2021, 5:30 p.m. (2nd Thursday)

With no further business, Chair Neary adjourned the meeting at 6:10 p.m.

APPROVED by the Redmond Municipal Airport Advisory Committee and SIGNED by the Chair this
13th day of January, 2021.

ATTEST:



Sean Neary
Chair



Zachary Bass
Airport Director

TITLE	Airport Committee Minutes October 2021
FILE NAME	AIRPORT Committee Minutes 10.14.21.pdf
DOCUMENT ID	c45b33c090adcf8a9642e6bf255b29f6701f8779
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



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01 / 13 / 2022

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01 / 13 / 2022

10:49:20 UTC-8

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01 / 13 / 2022

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16:37:56 UTC-8

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16:38:04 UTC-8

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