



Redmond Municipal Airport-Roberts Field

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Exhibit A

REDMOND MUNICIPAL AIRPORT ADVISORY COMMITTEE

MINUTES

December 9, 2021

Virtual Meeting

Committee Members Present: Chair Sean Neary, Emma Bryson, Tony DeBone, William Huff, Melanie Kebler, Eric Sande (*absent*: Vice-Chair Kelly Coffelt, Rob Berg, and Tim Moor)

Youth Ex Officio: Evan Eby *absent*

City Staff: Zachary Bass, *Airport Director*; Erinn Shaw, *Office Assistant III*; Fred LeLacheur, *Airport Engineer*

City Council Liaison: Jay Patrick

Visitors: Tom Headley (Century West Engineering) Kevin Stockton, (RS & H Construction) Max Moncrief, (American Airlines)

Media: None

(The 3 digits after a motion title show the number of committee members voting in favor/opposed/abstaining.)

I. CALL TO ORDER – ROLL CALL

Chair Neary called the regular meeting of the Redmond Municipal Airport Advisory Committee to order at 5:33 p.m., Thursday, December 9, 2021.

Mr. Neary called the roll and confirmed a quorum was present (5 of 9 members).

II. ANNOUNCEMENTS

Zach Bass our airport director was selected for the 2021 Airport business Magazine Top 40 Under 40.

III. COMMENTS FROM CITIZENS

None.

IV. APPROVAL OF MINUTES

Motion 1 Mr. Sande moved to approve the October 2021; minutes as presented.
Mr. DeBone seconded the motion which passed unanimously (5/0/0)

V. AIRPORT STAFF BRIEFINGS, REPORTS & PRESENTATIONS

A. Air Service Update (Winter)

Mr. Bass provided information about ongoing and new projects:

RDM has been reclassified from a Small Regional Airport to a Small Hub (August was busiest month ever)

Busiest months: June/July/August--Less busy months: January/February/March

Allegiant Air cancelling Phoenix Mesa flights (keeping Las Vegas for now)

Alaska Airlines cancelling Portland flights until September 2022 (underperforming) and San Diego flights until March 2022 (35% fewer RDM seats overall) citing Pilot Shortages, focusing on Seattle Hub and California Market

United to Chicago may be back in 2023; worried about COVID and Pilot Shortage. Keeping Denver, Los Angeles, and San Francisco flights (increasing seats, adding mainline)

May have smaller airline option to Portland—not confirmed yet

In serious discussions with American Airlines for Dallas Flight (not confirmed yet)

VI. OLD BUSINESS

A. Construction Updates

Mr. Bass provided information about ongoing and new projects:

Hayden Watson (Private Hangar)

Fixed Base Operator (FBO) Leading Edge Jet Center Expansion underway

Taxiway Foxtrot Project (Contract awarded) renamed to Taxiway Alpha after the project Airfield Electrical Project (new technology)

Rental Car Quick Turn Around Facility (QTA) still on hold

B. Terminal Area Expansion Update

Mr. Stockton presented the Airport Terminal Expansion Update (*via PowerPoint*)

Redmond Airport COVID recovery better than National Airport Average

Phasable and Adjustable, Focusing on Design Response from the Community

Balance of Airside and Landside Operations

Baggage Issues replacing mechanical, and electrical equipment

Expansion of Ticket Areas, Concessions and Outdoor dining and viewing areas

Upper Level and Ground Level expansion (Gate areas and Jet bridges)

Apron and Runway Expansion

Flight Design Most appealing design of the five designs (Five Phase Buildout through 2026)

Will start with phase one Request for Proposal (RFP) in January 2022. Should have a design team in place by February 2022. RDM will bring on a construction team sometime in the spring, (will take about a year a little over a year to design and implement the project. (Project Construction to start in Spring 2023)

Mr. Bass discussed the Financial Costs of the project and the scenarios of funding

- Passenger revenue increase based on current and future growth
- \$25-27 million in the airport revenue fund
- FAA funding 3.2. million 3.3. million a year
- Infrastructure Bill-\$18 million over a five-year period
- Connect Oregon Funding
- Oregon Department of Aviation Grant \$150,000 a year

As of right now, we're expecting \$85-90 million in funding and if we can put 30 million of dollars into airport cash into the project over the next five years, that brings us up closer to 95 million.

VII. NEW BUSINESS

New Full-time Facilities Supervisor Position Filled (Kurt Newton)
COVID update (masks still required until March 2022)

VIII. COMMITTEE MEMBER COMMENTS

Airport Committee will continue to meet via Zoom until further notice

IX. ADJOURN

Next Airport Committee meeting: February 10th, 2022, 5:30 p.m. (2nd Thursday)

With no further business, Chair Neary adjourned the meeting at 6:30 p.m.

APPROVED by the Redmond Municipal Airport Advisory Committee and SIGNED by the Chair this
1 day of March, 2022.

ATTEST:



Sean Neary
Chair



Zachary Bass
Airport Director

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COMPLETED

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The document has been completed.